डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि.

भारत सरकार (रेल मंत्रालय) का उपक्रम

Dedicated Freight Corridor Corporation of India Limited

A Govt. of India (Ministry of Railways) Enterprise

Advertisement No.: 01/DR/2025

RECRUITMENT NOTICE

Dedicated Freight Corridor Corporation of India Limited (DFCCIL), is a schedule 'A' Public Sector Undertaking under the administrative control of Government of India (Ministry of Railways). It is an ambitious and one of the biggest project in Infrastructure Sector, set-up to build high capacity and high speed rail freight corridors along the golden quadrilateral and its diagonals. The first Phase comprises of construction & Operation of two dedicated freight corridors Eastern DFC and Western DFC. At present the company has it's Corporate Office at New Delhi (soon to be shifted at Noida) and Field Units at Ambala, Meerut, Tundla (Agra), Prayagraj (East & West), Pt. Deen Dayal Upadhyay Nagar, Kolkata, Mumbai (North & South), Ahmedabad, Vadodara, Ajmer, Jaipur and Noida.

DFCCIL **INVITES** applications **through ONLINE MODE** for recruitment to the posts of **Junior Manager, Executive and MTS** in various disciplines, as per the details given below:

1. **IMPORTANT DATES:**

Opening Date for online Registration of Application	**18h January, 2025**
Closing Date of online Registration of Application and submission of online Fee	**16th February, 2025**
Dates of opening the "Window" for Application Form Correction	23rd February, 2025 To 27th February, 2025
Tentative schedule for 1st stage Computer Based Test (CBT)	**April, 2025***
Tentative schedule for 2nd stage Computer Based Test (CBT)	**August, 2025***
Tentative schedule for Physical Efficiency Test (PET)	**October/November,2025***

* The above schedule for CBTs and PET are tentative and subject to change.

CLICK HERE TO APPLY

NOTE:

i. **BEFORE FILLING UP ONLINE REGISTRATION FORM, PLEASE REFER TO INSTRUCTIONS FOR ONLINE REGISTATION & SUBMISSION OF APPLICATION and INSTRUCTIONS GIVEN IN THE MAIN INSTRUCTION PAGE ON THE ON-LINE APPLICATION LINK. THE APPLICATION FORM SHALL BE FILLED IN BY THE CANDIDATES IN ENGLISH LANGUAGE ONLY.**

ii. **THE PROCESS OF REGISTRATION OF APPLICATION WILL BE COMPLETE ONLY WHEN THE PRESCRIBED APPLICATION FEE (WHEREVER APPLICABLE) IS DEPOSITED WITH THE BANK THROUGH ONLINE MODE ON OR BEFORE THE LAST DATE OF FEE PAYMENT.**

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iii. DATES OF CBTs AND OTHER STAGES OF RECRUITMENT PROCESS SHALL BE INTIMATED TIME TO TIME THROUGH THE OFFICIAL WEBSITE OF DFCCIL (https://dfccil.com).

iv. Queries related to ONLINE Application Form should be made at following:

Helpdesk Tab	Provided in the online Application Portal.
Helpdesk Number	+91-9513631887 from 10:00 am to 17:00 pm. (except Saturdays, Sundays and Holidays) (18.01.2025 To 16.02.2025 & 23.02.2025 to 27.02.2025)

2. DETAILS OF POSTS & ESSENTIAL QUALIFICATION:

Details of posts and essential qualifications for online registration of Applications are as under :

2.1 Post : Junior Manager – Scale Rs. 50,000-1,60,000 (E2 Level, IDA Pay Scale)

SN	Post	Post Code	Essential Educational Qualification (Also refer para 3)
1.	**Junior Manager (Finance)** **Total Vacancies - 03 (Three)*** *Vertical Reservation: UR: 1 | SC: 0 | ST: 0 | OBC-NCL: 2 | EWS: 0 *Horizontal Reservation: PwBD: 0 | Ex-Servicemen: 0 Post identified suitable for disability in "B. LV, D, HH, OA, BA, OL, BL OAL BLOA, BIA, CP, LC, Dw, AAV, MDv, AsD (M). SLD. MI , MD involving above" only Refer Point 6 (iv) & (v) **Medical Standard**: C-1 (Cee-One)	11	Pass in final examination of CA/CMA from Institute of Chartered Accountants of India/Institute of Cost Accountants of India.

2.2 Post : Executive – Scale Rs. 30,000-1,20,000 (E0 Level, IDA Pay Scale)

SN	Post	Post Code	Essential Educational Qualification (Also refer para 3)
1.	**Executive (Civil)** **Total Vacancies - 36 (Thirty Six)*** *Vertical Reservation: UR: 16 | SC: 5 | ST: 3 | OBC-NCL: 9 | EWS: 3 *Horizontal Reservation: PwBD: 2 | Ex-Servicemen: 5 Post identified suitable for disability in "OA, Dw, AAV" only Refer Point 6 (iv) & (v) **Medical Standard**: A3 (Aye-Three)	21	Three years Diploma in Civil Engg./ Civil Engg. (Transportation)/ Civil Engg. (Construction Technology)/ Civil Engg. (Public Health)/ Civil Engg. (Water Resource) from a recognized University / Institute with not less than 60% marks.

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<table>
<tr>
<td>2.</td>
<td>Executive (Electrical)
<u>Total Vacancies - 64 (Sixty Four)*</u>
*Vertical Reservation:
<table>
<tr><th>UR</th><th>SC</th><th>ST</th><th>OBC-NCL</th><th>EWS</th></tr>
<tr><td>28</td><td>11</td><td>5</td><td>14</td><td>6</td></tr>
</table>
*Horizontal Reservation:
<table>
<tr><th>PwBD</th><th>Ex-Servicemen</th></tr>
<tr><td>3</td><td>9</td></tr>
<tr><td colspan="2">Post identified suitable for disability in “HH, OA, Dw, AAV” only</td></tr>
<tr><td colspan="2">Refer Point 6 (iv) & (v)</td></tr>
</table>
Medical Standard: A3 (Aye-Three)</td>
<td>22</td>
<td>Three years Diploma in Electrical / Electronics / Electrical & Electronics/ Power Supply/ Instrumental & Control / Industrial Electronics/ Electronics & Instrumentation / Applied Electronics / Digital Electronics / Instrumentation / Power Electronics /Electronics & Control Systems from a recognized University / Institute with not less than 60% marks.</td>
</tr>
<tr>
<td>3.</td>
<td>Executive (Signal and Telecommunication)
<u>Total Vacancies - 75 (Seventy Five)*</u>
*Vertical Reservation:
<table>
<tr><th>UR</th><th>SC</th><th>ST</th><th>OBC-NCL</th><th>EWS</th></tr>
<tr><td>28</td><td>9</td><td>7</td><td>23</td><td>8</td></tr>
</table>
*Horizontal Reservation:
<table>
<tr><th>PwBD</th><th>Ex-Servicemen</th></tr>
<tr><td>3</td><td>10</td></tr>
<tr><td colspan="2">Post identified suitable for disability in “HH, OA, Dw, AAV” only</td></tr>
<tr><td colspan="2">Refer Point 6 (iv) & (v)</td></tr>
</table>
Medical Standard: A3 (Aye-Three</td>
<td>23</td>
<td>Three years Diploma in Electrical & Electronics / Electronics & Communication / Electronics & Telecommunication / Electronics & Instrumentation / Electronics & Computer / Electronics & Control Systems / Power Electronics / Electrical & Communication / Rail System and Communication / Electrical / Electronics / Microelectronics / Telecommunication / Communication / Instrumentation / Instrumentation & Control / Instrumentation Technology / Information Technology / Information & Communication Technology / Information Science and Technology / Computer Science & Engineering / Computer Science / Computer Engineering / Microprocessor from a recognized University / Institute with not less than 60% marks.</td>
</tr>
</table>

2.3 Post : Multi-Tasking Staff — Scale Rs. 16,000-45,000 (N-1 Level, IDA Pay Scale)

<table>
<tr><th>SN</th><th>Post</th><th>Post Code</th><th>Essential Educational Qualification
(Also refer para 3)</th></tr>
<tr>
<td>1.</td>
<td>Multi Tasking Staff(MTS)
<u>Total Vacancies - 464 (Four Hundred Sixty Four)*</u>
*Vertical Reservation:
<table>
<tr><th>UR</th><th>SC</th><th>ST</th><th>OBC-NCL</th><th>EWS</th></tr>
<tr><td>194</td><td>70</td><td>32</td><td>122</td><td>46</td></tr>
</table>
*Horizontal Reservation:
<table>
<tr><th>PwBD</th><th>Ex-Servicemen</th></tr>
<tr><td>33</td><td>113</td></tr>
<tr><td colspan="2">Post identified suitable for disability in “LV,D, HH, OA, OL, LC, Dw, AAV” only</td></tr>
<tr><td colspan="2">Refer Point 6 (iv) & (v)</td></tr>
</table>
Medical Standard: A2 (Aye-Two)</td>
<td>31</td>
<td>Matriculation plus minimum one year duration Course completed Act Apprenticeship/ITI approved by NCVT/SCVT with not less than 60% marks in ITI.</td>
</tr>
</table>

Abbreviation: UR –Unreserved, SC- Scheduled Caste, ST – Scheduled Tribe, OBC-NCL – Other Backward Classes – Non Creamy Layer, PwBD – Persons with Benchmark Disability, B= Blind, LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, OAL = One Arm & One Leg, BLOA= Both Leg & One Arm, , BLA=Both Legs Arms, BL= Both Leg, BA=Both Arms, CP= Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victim, MDy=Muscular Dystrophy, ASD= Autism Spectrum (M=Mild, Mod =Moderate), SLD=Specific Learning Disability, MI = Mental Illness, MD=Multiple Disabilities,

NOTE:

i) The number of vacancies is provisional and DFCCIL administration reserves the right to increase or decrease the advertised vacancies.

ii) Indian citizens fulfilling eligibility criteria can apply for the above posts.

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3. IMPORTANT INSTRUCTIONS REGARDING QUALIFICATION/CERTIFICATE:

i) **The applicant should possess the essential qualification as on the closing date of ONLINE registration i.e. 16.02.2025. (appearing candidates/candidates awaiting final results of prescribed Educational Qualification on the closing date of online registration are NOT eligible to apply).** The candidates shall be required to produce original Marks Sheets/Certificate(s), at the time of Document Verification.

ii) Eligible candidates who have completed Diploma/Degree course (as prescribed for the Post applied for) through recognized lateral entry scheme can also apply.

iii) Candidate having B.E/B.Tech + ME/M.Tech integrated dual Degree in Engineering in relevant disciplines shall also be considered for Post where Essential Qualification of B.E/B.TECH in relevant discipline is prescribed. If a candidate pursues integrated B.E/B.Tech + ME/M.Tech Programmes and is awarded two separate Degrees i.e. BE/B.Tech and ME/M/Tech, then the % of marks/CGPA obtained by the candidates in BE/BTech will be considered to determine the eligibility of the candidates. If a single Degree i.e. ME/M.Tech is awarded to the candidates at the end of integrated ME/M.Tech programme, then the consolidated marks obtained by the candidate at the end of integrated ME/M.Tech programme will be reckoned for deciding the eligibility.

iv) Engineering Degree can be B.E./ B. Tech./ B. Sc. Engg (4 years).

v) Candidates enrolled in courses conducted by the Professional Bodies/Institutions imparting Technical Education upto 31.05.2013 only will be considered eligible in terms of AICTE Notice dated 23.11.2020 & 31.10.2017 and MHRD OM No. 11-15/2011-AR (TS.II) dated 06.12.2012. This includes Sections A & B Examinations of the Institution of Engineers (India) and Institution of Mechanical Engineers.

vi) For the Post of Executive where Diploma is prescribed as Essential Educational Qualification, candidates with higher Qualification in the respective Discipline viz B.E/B.Tech/B.Sc. Engg with minimum 60% marks shall also be eligible to apply.

vii) The prescribed minimum Educational Qualification **for the Post of Multi-Tasking Staff (MTS) as indicated in Para 2.3** is mandatory and in the absence of the same, any higher Qualification, even if possessed by the candidate will not make the candidate eligible.

viii) Trade Certificate should be from respective ITIs/ Technical Institutions recognized by National Council for Vocational Training (NCVT)/ State Council for Vocational Training (SCVT).

ix) The candidate must possess Qualifications from a University/ Technical Board incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956 or duly recognized by the relevant Statutory Bodies like UGC/AICTE etc for the relevant period when the candidates acquired the Qualification. In case of the candidates possessing such Degrees/Diplomas/Certificates awarded through Distance Learning/Part

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Time/Correspondence Mode of Education, such candidates shall also produce approval given to the University/Institute that the above Degree/Diploma/ Certificates are recognized for employment in Central Government by the relevant Statutory Bodies for the relevant period at the time of Document Verification.

x) For Ex-Servicemen candidates, the Qualification Equivalency as per Govt of India's Instructions shall be applicable. The criteria for duration of course and percentage of marks shall not be insisted upon in case of Ex-Servicemen, provided they possess a requisite Equivalent Qualification as prescribed in the Advertisement which has been acquired through Indian Army/Navy/Air Force. The Ex-Servicemen candidate shall however have to produce an Equivalency Certificate stating that their Qualification/Trade has been equated with the prescribed Qualification/Trade in this Advertisement failing which their candidature will not be considered.

xi) For the purpose of calculation of percentage, marks considered by the concerned University/Institute for the purpose of issuance of Degree/Diploma will be taken into account. Candidate must specifically indicate the percentage of marks obtained in the relevant column of the Online Application Form. Rounding off percentage will not be acceptable under any circumstances for considering eligibility e.g. 59.99% will be treated less than 60%.

xii) Where percentage of marks is not awarded by the University but only CGPA/OGPA/CPI/DGPA or Letter Grade is awarded, the same shall be converted into percentage in terms of conversion norms of University in this regard. Besides indicating the CGPA/OGPA/CPI/DGPA or Letter Grade in the Application Form, the candidate shall have to submit a certificate at the time of Document Verification (DV) from the Institution/University clearly stating such a formula. Where percentage of marks is not given by the Institution or where no conversion formula is given by the Institution/University to convert CGPA/ DGPA etc. into percentage, the candidate shall have to submit a certificate from his/ her Institution certifying the same at the time of DV. In such cases, equivalence will be established by dividing the candidate's relative grade with maximum possible corresponding scale and multiplying the result with 100.

4. AGE LIMIT:

i) The age limit for different levels of posts as on 01.07.2025 is as under:

S.N	Level	Age –Limit (in years)
1	Junior Manager	18-30
2	Executive	18-30
3	MTS	18-33

ii) **Age Relaxation:** The upper age-limit is relaxable as under subject to submission of requisite certificate:

a) By five years for SC/ST candidates.
b) By three years for OBC-NCL candidates.
c) By ten years for PwBD applicants (15 & 13 years for PwBD candidates belonging to SC/ST and OBC-NCL categories respectively).

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d) For Ex-Servicemen, upto the extent of service rendered in defence plus three years provided they have put in more than six months service after attestation, as per Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979 and Govt. of India orders issued from time-to-time.

e) The upper age-limit is relaxable by (08) Eight years for regular employees of DFCCIL.

f) Maximum upper age of the applicants should not exceed 56 years including all possible age relaxations.

g) Date of Birth filled by the candidate in the Online Application Form should be same as recorded in the Matriculation/ Secondary (10th) Examination Certificate which will be the only document to be accepted for determining the age.

h) Relaxation in age limit shall be applicable for PwBD category candidates irrespective of the fact whether the Post is reserved or not, provided the Post is identified suitable for concerned PwBD category candidates.

5. VERTICAL RESERVATION:

i) All candidates, irrespective of community may be considered against UR vacancies, subject to fulfillment of parameters for UR candidates. However, against the vacancies earmarked for specific communities (SC/ST/OBC-NCL/EWS), only candidates belonging to that community will be considered.

ii) For SC/ST (Scheduled Caste/Scheduled Tribes) Candidates:

Reservation of vacancies for SC/ST will be as per Government of India directives. Candidates belonging to SC/ST category shall have to submit the attested copy of Caste Certificate issued by the Competent Authority as prescribed by the Government of India at the time of Document Verification. **For sample format, please refer Annexure –I(A).**

iii) For OBC-NCL (Other Backward Classes – Non Creamy Layer) Candidates:

a) OBC-NCL candidates whose Caste is included in the Central List applicable for Service under Government of India are required to upload valid Caste Certificate at the time of filling up of Online Application Form certifying "Non-Creamy Layer" status in the format prescribed by Central Government to get the benefit of OBC-NCL reservation. At the time of Document Verification, the candidate needs to submit a valid OBC-NCL certificate which shall not be older than one year to get the benefit of OBC-NCL reservation. In case of non-compliance to these stipulations, the claim for reserved status under OBC-NCL will not be entertained and the candidature of such candidate, if fulfilling all the eligibility conditions for UR Category, will be considered against UR vacancies only. **For sample format, please refer Annexure –I(B).**

b) A declaration shall also be submitted by the candidate before appointment/at the time of joining that he/she does not belong to the Creamy Layer of OBC.

c) The OBC candidates who belong to "Creamy Layer" are not entitled for OBC reservation and such candidates have to indicate their category as "UR".

iv) For EWS (Economically Weaker Section) Candidates:

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a) The candidates applying against the vacancies reserved for EWS must upload valid Income and Asset Certificate at the time of filling up of Online Application Form applicable for services under Government of India issued by the Competent Authority. At the time of Document Verification, candidates need to submit valid EWS certificate which shall not be older than one year at the time of Document Verification to get the benefit of EWS reservation. In case of non-compliance to these stipulations, the claim for reserved status under EWS will not be entertained and the candidature of such candidates, if fulfilling all the eligibility conditions for UR Category, will be considered under UR vacancies only. **For sample format, please refer Annexure –I(C).**

b) Candidates who are not covered under the scheme of reservation for SC/ST/OBC-NCL and whose family gross annual income is below Rs. 8.00 Lakh (Rupees Eight Lakh) are to be identified as EWS for benefit of reservation for EWS. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of Application. Also, candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:

   i. 5 acres of agricultural land and above;
   ii. Residential flat of 1000 sq. ft. and above;
   iii. Residential plot of 100 sq. yards and above in notified municipalities;
   iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities

c) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding criteria to determine EWS status. The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years and also his/her spouse and children below the age of 18 years. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure –I(C)** shall only be accepted against candidate's claim of belonging to EWS:

i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/1st class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.

ii. Chief Presidency Magistrate/Additional Chief presidency Magistrate/ Presidency Magistrate.

iii. Revenue Officer not below the rank of Tehsildar and

iv. Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.

6. HORIZONTAL RESERVATION:

i. This Advertisement provides for Horizontal reservation for Persons with Benchmark Disabilities (PwBD) and Ex-Servicemen (Ex-SM) irrespective of their community.

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ii. The reservation of vacancies for Ex-Servicemen is as per Govt. of India instructions for CPSEs, which also includes 4.5% reservation for disabled Ex-Servicemen and dependents of Servicemen killed in action.

iii. The candidates appointed under Horizontal reservation i.e. PwBD & Ex-Servicemen Quota will be adjusted against the vacancy of respective categories of SC/ST/EWS/OBC-NCL/Unreserved (UR).

iv. Vacancies of PwBD & Ex-SM, wherever given in the vacancy table, are not separate but are included in the total number of vacancies.

v. **For PwBD (Persons with Benchmark Disability) Candidates:**

a) Disability should not be less than 40% for availing the benefits of reservation/relaxation for PwBD. A person, who intends to avail the benefit of reservation/relaxation must submit a Disability Certificate issued by a Competent Authority as per the form V, VI and VII of rule 18(1) under Chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. **Please refer Annexure –II (A), II(B) & II(C) for the formats.** The existing Certificates of Disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein.

b) Persons with Benchmark Disabilities (PwBD) belonging to the category/categories for which the Post is identified suitable (as indicated in para 2.1, 2.2 & 2.3 against each Post) can also apply even if no vacancies are specifically reserved for them. Such candidates will be considered for selection as per community-wise merit.

c) **Assistance of Scribe for PwBD Candidates**:

Visually impaired (VI) candidates/candidates whose writing speed is affected by Cerebral Palsy/Muscular Dystrophy/candidates with Locomotor Disability (One Arm)/Intellectual Disability (autism, specific learning disability and mental illness) can avail the assistance of Scribe for writing answers on their behalf. One eyed candidates and candidates whose disability is less than 40% shall not be eligible to avail the facility of Scribe. For engaging the Scribe, candidates will have to indicate the same while filling Online Application Form. Engagement of Scribe will be subject to the following conditions:

a) Candidates will have to arrange for the Scribe on their own.

b) The Scribe so arranged should not himself/herself be the candidate for the Advertisement for which he/she is appearing as Scribe. Also, same Scribe should not be engaged for more than one candidate for the same Advertisement. The Scribe and the candidate shall give a declaration to this effect. Any violation, if detected at any stage, will render both candidate and Scribe disqualified.

c) Candidates opting for Scribe will have to provide additional details for Scribes during submission of Online Application Form, so that e-Admit Card Letter may be issued for Scribe. Both candidate & Scribe will be required to sign on the place indicated in the e-Admit Card. Scribe should produce original and valid ID proof at CBT Center and bring one coloured passport size photograph.

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d) Separate e-Admit Card will be issued to Scribes accompanying the candidates.

e) The candidate shall be responsible for any misconduct on the part of the Scribe brought by him/her during the CBT.

f) Candidates availing the assistance of a Scribe shall be eligible for compensatory time of 20 minutes for every hour of Examination (CBT).

g) Candidates who wish to avail services of Scribe but are unable to furnish the details of Scribe at the time of filling up of Online Application, may avail the services of Scribe by filling up necessary details in Format given at Annexure- II (D) at the CBT Center duly complying the conditions stipulated for Scribe. The change of Scribe may also be allowed in emergency duly recording reasons and filling the relevant details including pasting of photograph of the new Scribe as per **Annexure - II (D).**

vi. <u>For Ex-Servicemen Candidates:</u>

a) Ex-Servicemen candidates should produce Defense Service Certificate issued by the Competent Authority at the time of Document Verification.

b) Candidates applying against Ex-Servicemen quota as dependents of Servicemen killed in action is required to submit dependency certificate, issued from Zilla Sainik Board/Unit Head Quarter of the deceased Serviceman as per **Annexure - I (F)**.

c) Persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of Ex-Servicemen are eligible to apply for re-employment one year before the completion of the specific terms of engagement and avail themselves of all concessions available to Ex-Servicemen but such persons shall not be permitted to leave the uniform until they complete the specific terms of engagement in the Armed Forces of the Union.

d) Accordingly, such serving Defence personnel to be released within one year of the **last date of Registration of Application (on or before 16.02.2025)** can also apply, both for vacancies earmarked for Ex-Servicemen and for Post not reserved for them. Undertaking as per format prescribed at **Annexure -I(D)** is to be submitted at the time of Document Verification. However, they should possess the prescribed Educational Qualification as on the closing date of this Advertisement.

e) Ex-Servicemen candidate who have already secured civil employment under Central Government in Group 'C' & 'D' (including PSUs, Autonomous Bodies/ Statutory Bodies, Nationalized Banks etc.) will be permitted only the benefit of age relaxation as prescribed for Ex-Servicemen for securing another civil employment in a higher grade or cadre in Group 'C/D' under Central Government. Such candidates will not be considered against the vacancies reserved for Ex-Servicemen in the Central Government jobs. Such candidates will also not be eligible for relaxation of Fee payment available to Ex-Servicemen.

f) If an Ex-Servicemen applies for various vacancies before joining any civil employment, he/she can avail the benefit of reservation of Ex-Servicemen for

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any subsequent employment, subject to the condition that an Ex-Servicemen as soon as he joins any civil employment, should give self-declaration/undertaking to the concerned employer about the details of application against this Advertisement. The acknowledged copy of this declaration along with NOC from the civil employer should be produced during Document Verification failing which their candidature as Ex-Servicemen will not be considered.

g) Undertaking as per format prescribed at **Annexure -I(E)** is to be submitted at the time of Document Verification.

7. NO OBJECTION CERTIFICATE:

i) Candidates who are employed on regular basis in Government/Semi-Government/ Public Sector Undertaking/ Autonomous Bodies are required to produce **"No Objection Certificate"** from the present employer at the time of Document Verification. In the absence of "No Objection Certificate", the candidature of such candidates is liable to be cancelled.

ii) Regular employees of DFCCIL applying for above posts are not required to produce "NOC". However, at the time of Document Verification, the candidate has to bring Vigilance and D&AR Clearance.

8. PERKS/ALLOWANCES / PLACE OF POSTING/SERVICE AGREEMENT-CUM-BOND:

i) **Perks & Allowances:** Selected Candidates will be entitled for remuneration consisting of Basic Pay, DA (IDA pattern), HRA, Perks & Allowances under Cafeteria Approach. In addition, they will be entitled for Liberal Medical Facility, Gratuity, Leave Encashment as per rules of the Company.

ii) **Place of Posting:** Details of DFCCIL Units along with an Illustrative List of Stations is at **Annexure-III**. Posting may be done anywhere in India on DFCCIL's Units/Stations/ Projects/Establishments/Offices. All posts are transferable at the sole discretion of the Management.

iii) **Career Prospects:** The selected candidates will have promising opportunities for promotion to higher grades, as per Promotion Policy of the Company as amended time to time.

iv) **Candidate will have to execute a Service Bond, as per the norms of DFCCIL, at the time of joining.**

v) Pay Protection will be granted to the candidates serving in PSU's/Govt. Organizations as per DPE guidelines. However, same is not applicable in case of Ex-Servicemen.

9. SELECTION PROCESS FOR VARIOUS POSTS:

SN	Post	Computer Based Test (CBT) Stage 1	Computer Based Test (CBT) Stage 2	Physical Efficiency Test (PET)	Document Verification	Medical Test
1	Junior Manager (Finance)	√	√	x	√	√
2	Executive (Civil)	√	√	x	√	√
3	Executive (Electrical)	√	√	x	√	√
4	Executive (S&T)	√	√	x	√	√
5	Multi-Tasking Staff (MTS)	√	√	√	√	√

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Note:

i) Selection is made strictly as per merit and following extant reservation rules.

ii) The date, time & venue for all the stages of Recruitment process/other necessary activities as applicable shall be fixed by the DFCCIL and shall be intimated to the eligible candidates in due course. Request for postponement of any of the above activity or change of venue, date and shift will not be entertained under any circumstances.

10. SCHEME OF EXAMINATION:

(A) **Details of Computer Based Test (CBT) is as under:**

i) There shall be two-stage CBT (1st Stage CBT and 2nd Stage CBT) for all Advertised posts.

ii) The standard of question for both 1st and 2nd stage CBT will be generally in conformity with the Educational Standard prescribed for the posts.

iii) **Negative Marking:** There shall be negative marking in both 1st and 2nd stage CBT and as such 1/4th of the marks allotted for each question shall be deducted for each wrong answer.

iv) 1st stage CBT will be of screening nature.

v) The score / normalized score of 1st stage CBT shall be used only for shortlisting candidates for the 2nd stage CBT.

vi) Total Number of candidates to be shortlisted for next stage of selection process will be as per details given below.

SN	Particulars	Number of candidates to be called for next stage of Selection
1	2nd stage Computer Based Test	20 times the Community-wise vacancies of posts notified as per Merit in 1st Stage CBT.
2	Physical Efficiency Test (PET) (For Multi-Tasking Staff (MTS))	03 times the Community-wise vacancies of posts notified as per Merit in 2nd Stage CBT.
3	Document Verification / Medical /formation of Panel	Equal to number of Community wise vacancies notified as per Merit.

Note: DFCCIL reserves the right to increase or decrease the number of candidates to be called for next stage of Selection.

vii) Candidates who are shortlisted for 2nd stage CBT/PET (where applicable) availing the benefit of reservation, shall continue to be considered only against that Community/ Category for all subsequent stages of Recruitment process.

viii) 1st stage CBT will consist of 100 Multiple Choice Objective Type Questions of 01 mark each and the Exam duration will be 90 minutes (120 minutes for eligible PwBD candidates with Scribe). The Indicative Syllabus (Section-wise distribution of marks) for 1st stage CBT is given below:

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SN	Topic	Number of Questions
1	Mathematics / Numerical Ability	30
2	General Awareness	15
3	General Science	15
4	Logical Reasoning /General Intelligence	30
5	Knowledge about Railways/DFCCIL	10
	Total	**100**

Note: The above syllabus (Section-wise distribution of marks) is only indicative and there may be some variation in the actual Question Paper.

ix) 2nd Stage CBT will consist of 120 Multiple Choice Objective Type Questions of 01 mark each and the Exam duration will be 120 minutes (160 minutes for eligible PwBD candidates with Scribe). Indicative Syllabus for 2nd stage CBT is given in **Annexure–IV**.

x) If Question Paper consists of more than one Section, then there will be no Sectional cutoff in case of CBT.

xi) Marks / normalized marks obtained in 2nd stage CBT will be considered for formation of Panel (final result).

xii) All candidates of a Community having same cut-off marks will be called for 2nd Stage CBT/PET.

xiii) Maximum size of final Panel will be equal to the number of advertised vacancies (community-wise).

xiv) The candidates shortlisted for 2nd Stage CBT shall be advised through the websites of DFCCIL as well as through the registered Mobile Number and E-mail to download their e-Admit Card for appearing in the 2nd Stage CBT.

xv) The Question Paper will be set in English & Hindi only. In case of any difference/discrepancy/dispute in questions between English and Hindi versions, the contents of English version shall prevail.

xvi) **Qualifying Marks**: Minimum qualifying marks for different categories will be as under:

- UR/EWS - 40%,
- SC/OBC-NCL– 30%
- ST -25%.

Note :

i. Obtaining minimum qualifying marks in the CBT will not confer any right for being shortlisted for next stage of Recruitment process as the same will depend upon merit position, number of candidates required to be shortlisted for next Stage of Recruitment process etc.
ii. Same minimum qualifying marks are also applicable for Ex-Servicemen & PwBD candidates as per their community.
iii. However, relaxation of 2% marks will be given to PwBD candidates in case of shortage of candidates subject to fulfilling other conditions.

xvii) **Normalization of Marks: P**ercentile-based Normalization Process, in case CBT is held in more than one shift for the same Post, will be followed.

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xviii) **Tie of Marks:** For calling candidates for Document Verification/Preparation of Panel (final result), in case of tie of marks between more than one candidate, the resolution will be done in following order:

a) The older candidate as per Date of Birth, will be placed higher i.e. the candidate in age seniority will be placed higher.

b) In case of tie as per item (a) also, alphabetical order (A to Z) of the name shall be taken into account to break the tie.

xix) **Objection Management portal**:

a) Provisional Answer Keys of the Computer Based Examination will be displayed on the website of DFCCIL after the CBT. Candidates may go through the provisional Answer Keys and submit online objections, if any, within the stipulated time limit **on payment of ₹ 100/- plus applicable charges (if any) per question.**

b) In case the objection raised is found to be correct, the Fee paid against such valid objections shall be refunded to the candidate after deduction of applicable bank charges. The refund will be made to the account from which the candidate has made the online payment.

c) Objection(s) regarding the provisional Answer Keys received through the online mode within the time limit fixed by the DFCCIL only will be considered and scrutinized before finalizing the Answer Keys. However, the decision of the DFCCIL in this regard will be final. Objections/representations received through any other mode(s) e.g. letter, application, E-mail etc. shall not be entertained. Further, there shall be no provision for re-evaluation/re-checking of the marks/score of any stage of the examination. No correspondence in this regard shall be entertained.

d) **Award of marks in case of ambiguous questions:** After Objection Management exercise, if any Question is found to be incorrect like Ambiguous Questions / Multiple Correct Options/No Correct Options/Error in Questions etc, such Question(s) will be omitted from the scope of Evaluation. For example, if there are total 100 number of questions and one question is wrong, only marking of 99 questions will be considered and the marks obtained will be proportionally equated to the marks of 100 questions followed by normalization process (where applicable).

(B) **Details of Physical Efficiency Tests (PET) for the post of Multi-Tasking Staff (MTS)(N-1 Level)**

i) Qualifying Marks: Passing Physical Efficiency Test (PET) is mandatory and the same will be qualifying in nature.

ii) The final Merit List of Multi-Tasking Staff (MTS) category will only be drawn on the basis of marks obtained in 2nd Stage CBT.

iii) Based on the merit of the candidates in the 2nd Stage CBT, candidates shall be called for PET Three times the community wise total vacancy of the posts notified in the Advertisement. However, DFCCIL reserve the right to increase/decrease this ratio as

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required to ensure availability of adequate/reasonable number of candidates for all the notified posts.

iv) **The criterion for PET is as under:**

Male candidates	Female /Transgender candidates
Should be able to lift and carry 35 Kg of weight for a distance of 100 metres in 2 minutes in one chance without putting the weight down; **and** Should be able to run for a distance of 1000 metres in 4 minutes and 15 seconds in one chance.	Should be able to lift and carry 20 Kg of weight for a distance of 100 metres in 2 minutes in one chance without putting the weight down; **and** Should be able to run for a distance of 1000 metres in 5 minutes and 40 seconds in one chance.

Note:

1) The Persons with **Benchmark Disabilities(PwBD)**) **and Ex-Servicemen as specified in Para 6.0** are exempted from appearing for PET. However, after qualifying in the 2nd Stage CBT, such candidates will have to pass the medical examination prescribed for PwBD **and Ex-Servicemen**.

2) **Pregnant Female Candidates:** On reporting of female candidates for PET (Physical Efficiency Test), a self-declaration indicating about her pregnancy status shall be submitted by her. In case she declares that she is not pregnant then she may be allowed to participate in the PET. In case of false declaration, all the risk of undergoing PET will be of her own. If the female candidate declares before PET that she is pregnant, then a confirmatory pregnancy test shall require to be done and in case she is found to be pregnant, irrespective of duration of pregnancy, she shall be declared temporarily unfit, and her appointment shall be held in abeyance until the confinement is over. The vacancy against which the woman candidate was selected would be kept reserved for her. She would be re-examined for PET six weeks after the date of confinement, subject to production of medical certificate of fitness from a registered medical practitioner. If she is found fit in PET & PEMT (Pre-Employment Medical Test), she may be appointed to the post kept reserved for her. In case a female candidate after confirmatory pregnancy test is not found pregnant, she will be allowed to participate in PET.

3) **Transgender candidate:**

Transgender candidates will be adjudged in PET with relaxed PET standards which shall be equivalent to the PET standards of Female candidates.

The gender given in on-line application may be used for the purpose of giving relaxation in PET. Their transgender status will be verified later at the time of Pre-Employment Medical Test (PEMT) and in case found wrong, their total candidature may be cancelled.

4) It will be the candidates' responsibility to ensure that they are medically fit enough to attempt the PET. DFCCIL will not be responsible for any injury or harm suffered by candidates as a result of participating in the PET.

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11. INSTRUCTIONS FOR DOCUMENT VERIFICATION:

i) Based on candidates merit in 2nd Stage CBT (and qualifying PET, where applicable), the number of candidates called for Document Verification will be equal to the number of vacancies (Community-wise).

ii) **No stand-by List/Panel will be maintained.**

iii) In case of shortfall in empanelment of candidates or other exigencies, DFCCIL administration reserves the right to Utilize/Empanel candidates down the Merit List, if there is administrative requirement. However, going down the Merit List will be entirely an administrative prerogative and any claim/request of candidate for going down the Merit List against any shortfall in the Main Panel will not be entertained.

iv) DFCCIL will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of filling up of Online Application Form or at the time of CBT/PET etc. and therefore, candidature will be accepted only **provisionally**. The candidates are advised to go through the requirements of Educational Qualification, Age etc. and satisfy themselves that they are eligible for the Post(s). Verification of eligibility, documents, certificates, age, educational qualification and other aspects of candidature will be done at the time of Document Verification (DV).

v) After scrutiny of the certificates/documents of Essential Qualification/Caste/Category etc., if any claim made in the application is not found substantiated by certificates/documents, the candidature of such candidate will be cancelled. Hence, it is necessary that only accurate, full and correct information is furnished by the candidates. Furnishing of wrong/false information or deliberate suppression of any information at any stage will render the candidate disqualified and such candidates, even appointed, their services will be liable to be terminated.

vi) **Identity verification:** If the identity of the candidate is in doubt or he/she is not able to produce the requisite documents or there is mismatch of information in the documents, he/she will not be allowed to appear for Document Verification and his/her candidature will be liable to be cancelled.

vii) Appointment of successful candidates will be subject to verification of original documents relating to Age, Qualifications, Caste and other Certificates etc. and being fit in the Medical Fitness Test conducted by the Medical Authorities as prescribed in this Advertisement.

viii) Candidates should ensure that they bring all the necessary documents at the time of Document Verification. In the event of failure of candidate to submit any of the required documents, candidature of such candidate shall be liable to be rejected. No additional time will be given and the candidature of candidates not producing their original certificates/testimonials on the date of verification will be liable to be cancelled**. Indicative list of documents to be produced at the time of Document Verification is given below:**

a) Matriculation/Secondary (10th) Examination Certificate and Marksheet for verification of Date of Birth (DoB).

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b) Certificate for SC/ST/OBC-NCL/EWS/PwBD/Ex-Servicemen candidates issued by Competent Authority in the prescribed format.

c) Dependency Certificate/ Dependency Identity Card issued from Zilla Sainik Board/ Unit Head Quarter of the deceased Serviceman (In case of Dependent of the Servicemen killed in action).

d) OBC-NCL candidates are required to submit a valid OBC-NCL certificate certifying "Non-Creamy Layer" status which shall not be older than one year at the time of Document Verification to get the benefit of OBC-NCL reservation.

e) EWS candidates require to submit the valid Income and Asset Certificate which shall not be older than one year at the time of Document Verification to get the benefit of EWS reservation.

f) Final Certificate issued by the respective University/Institute/Board of ITI/Diploma/Degree (As per prescribed qualification).

g) Mark Sheets of all semesters/years of ITI/Diploma/Degree course (as per prescribed qualification) issued by the respective University/Institute/Board.

h) If any College/University/Institution/Board has awarded grades (CGPA/OGPA/CPI/ DGPA or letter grade) instead of marks, then the candidate should provide percentage conversion formula from the Institute in original.

i) The specialization should be clearly mentioned in the degree/certificate. In case, it is not mentioned, the candidate must bring a certificate from the College/University/Institution/Board duly signed & stamped by the Principal/Registrar clearly stating the specialization in which the candidate has acquired the said Degree/Diploma/ITI.

j) In case where Provisional Degree/Marksheet is issued, candidate has to submit a certificate from the College/University/ Institution/Board duly signed & stamped by the Principal/Registrar in regard to non-issue of Original Degree Certificate and certifying the particulars of the Provisional Degree.

k) If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.

l) Candidates who are employed on regular basis in Government/Semi-Government/Public Sector Undertaking/Autonomous Bodies are required to produce a "No Objection Certificate" from their present employer in original at the time of Document Verification failing which candidature of the candidate is liable to be cancelled. Departmental/Regular employees of DFCCIL are not required to produce "No Objection Certificate" but shall produce Vigilance and D&AR Clearance.

m) **For Ex-Servicemen:**
   (a) Discharge Certificate/NOC from the Competent Authority indicating the number of years of service in Defence, if discharged from Army/Navy/Air Force.
   (b) Serving Defence Personnel Certificate as per Annexure -I(D), if applicable.
   (c) Undertaking as per Annexure – I(E).
   (d) Also, the Ex-Servicemen candidate who have acquired the Essential Qualification/Trade as part of their training in Defence Services should bring appropriate equivalency certificate.
   (e) Dependency Certificate/ Dependency Identity Card issued by issued from Zilla Sainik Board/Unit Head Quarter of the deceased Serviceman (In case of Dependent of the Servicemen killed in action).

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n) Disability Certificate in prescribed form issued by Competent Authority in respect of Persons with Benchmark Disabilities (PwBD) Category.
o) The print-out of e-Admit Card issued to the candidate for CBTs/CBAT (where applicable)
p) Five coloured Passport Size latest Photographs.
q) Aadhar Card
r) Permanent Account Number (PAN). If not allotted, photocopy of applied for acknowledgement receipt.
s) Any other certificate, as specified.

12. INSTRUCTIONS FOR MEDICAL EXAMINATION:

i) The candidate should have sound health. Medical standards for various posts have been given in Para 2.1, 2.2 & 2.3. Appointment to the above posts will be subject to the candidate being Medically FIT as per the standards prescribed in Chapter –V of Indian Railway Medical Manual Volume-I which can be accessed at www.indianrailways.gov.in. No relaxation in health standards is allowed.

ii) Candidates must ensure that they fulfill the prescribed Medical Standards for the Post(s) they are opting for. Candidates who are found Medically Unsuitable for the opted Post(s), their candidature shall be rejected. No alternative appointment shall be given under any circumstances.

iii) Candidates who have undergone Lasik surgery or any other surgery procedure to correct refractory error are not eligible for the Post having Medical Standards A2 (Aye-Two) & A3 (Aye-Three).

iv) Selected PwBD candidates will be subjected to Medical Examination at the time of Document Verification and only those conforming to the medical standards as laid down in the Indian Railway Medical Manual (IRMM) Volume I and other extant provisions, as the case may be, will be eligible for Appointment.

v) Different Medical standards shall apply to Ex-Servicemen as detailed in para 534 of Indian Railway Medical Manual (IRMM) Volume I, which can be accessed at www.indianrailways.gov.in.

13. EXAMINATION CITIES:

i) The 1st stage Computer Based Test (CBT) may be held at Agra, Ahmedabad, Ajmer, Amritsar, Bengaluru, Bhopal, Bhubaneswar, Bikaner, Chandigarh/Mohali, Chennai, Cuttack, Delhi/NCR, Dhanbad, Gandhi Nagar, Guwahati, Gwalior, Hyderabad, Jabalpur, Jaipur, Jodhpur, Kanpur, Kolkata, Lucknow, Meerut, Mumbai, Muzaffarpur, Mysuru (Mysore), Nagpur, Nasik, Patna, Prayagraj, Pune, Raipur, Ranchi, Siliguri, Surat, Thiruvananthapuram, Vadodara, Varanasi and Vishakapatnam depending upon the response received for each City. These Cities are indicative and depending upon the feasibility/availability of Centers, there may be changes.

ii) Applicants should clearly indicate their order of preference for three (03) "Examination Centres", two of which may be from same state and one from any other state, while filling the Online Application Form. However, Centre/City allocation for CBTs will depend upon technical and logistical feasibility. Candidates may have to travel to other Cities/States for attending CBTs.

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iii) 2nd stage CBT may be held at Delhi/NCR, Kolkata, Mumbai and Chennai. However, it will depend upon the number of candidates and other technical and logistical feasibility. If the number of candidates applying for a particular Post is small, then the CBT for such Post may be conducted at Delhi/NCR only.

iv) Physical Efficiency Tests (PET) for Multi-Tasking Staff (MTS) will be conducted in Delhi/NCR only.

v) Request for change of Date, Examination Centre and Shift shall NOT be allowed under any circumstances.

14. EXAMINATION FEE:

i) **Application Fee payable (non-refundable) online for each Post is as under:**

SN.	Post/Category	Application Fee (Rs.)
1	Junior Manager/Executive (UR/OBC-NCL/EWS)	**Rs.1000.00**
2	Multi-Tasking Staff (MTS) (UR/OBC-NCL/EWS)	**Rs.500.00**

(a) In addition, applicable charges (if any) will also be borne by the candidates.

(b) SC/ST/PwBD/Ex-Servicemen/Transgender candidates are exempted from payment of Application Fee whether Post is reserved for them or not. However, they have to indicate their SC/ST/PwBD/Ex-Serviceman/Transgender category in the online Application Form and upload the requisite Certificate. If Application Fees is not paid by the non-exempted candidates, the application will be treated as incomplete and will be rejected.

(c) The Online payment of fee can be made by using UPI/Debit Card/Credit Card/ Online Net Banking through the Payment Gateway integrated with online Application. On successful completion of transaction, Application Form with unique transaction number and Application number will be generated which is to be printed for record. Application of the candidate will not be considered complete without successful payment of prescribed fee, where applicable. For failed transaction, the amount will be automatically refunded to the same account from which payment was originally made, within 15-20 working days.

(d) DFCCIL will accept Fee through ONLINE mode only. Fee submitted by any other mode will not be accepted.

(e) Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the Examination Fee.

(f) Candidates applying for more than one Post have to submit a separate Application Form along with the prescribed Fee for each postcode. However, the candidates will do so at their own risk as the schedule of Examination (CBT) for any two postcodes may coincide.

(g) Candidates who are not exempted from Fee payment must ensure that their Fee has been deposited with DFCCIL. If the Fee is not received by DFCCIL, status of the Application Form is shown as 'Incomplete/Pending' and this information will be displayed on top of the online Application Form. Further, status of Fee payment can be verified at the 'Payment Status" link provided in the candidate's login screen. Such Applications which remain incomplete due to non-receipt of Fee for

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any reason whatsoever will be SUMMARILY REJECTED and no request for consideration of such Applications and Fee payment after the period specified in the Advertisement shall be entertained.

ii) **Modification of Application:**

a) After final submission of Online Application, in case the candidates wish to make minor changes to correct inadvertent errors in the Application, the correction of data other than **the Post applied for, Post Code, E-mail ID and Mobile Number**, can be done only once by paying the Modification Fee of Rs.100 (non-refundable). In addition, applicable charges (if any) will also be borne by the candidates.

b) The Modification Fee shall be applicable to all candidates including Fee concession categories and this Fee is not refundable for any category. A "Window for Application Form Correction" will be provided after the last date of Online Registration.

c) In the case of a candidate modifying his/her Community/Category that are Fees exempted i.e. SC/ST/Transgender/ PwBD/Ex-Servicemen to Community/Category for which Fees are applicable i.e. UR/OBC-NCL/EWS then, he/she will have to pay the Fee applicable in addition to the Modification Fee. In case of failure to do so, his/her Modified Application will not be accepted.

d) Subject to the receipt of applicable Modification Fee, the modified/corrected Application will be treated as the valid one.

e) Before submission of the corrected Application, candidates must check that they have filled correct details in each field of the form. After expiry of 'Window for Application Form Correction', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form through Post/fax/E-mail/by hand etc. shall neither be entertained, nor any correspondence be made in this regard.

f) The step-by-step procedure for modification of the Application shall be as below:

i. Login using Application Sequence Number/Login ID and Password.
ii. Pay Modification Fee through any of the modes available for Examination Fee payment. Ensure payment is done well within the date and time prescribed.
iii. Click on the "Modify Application" Button.
iv. Proceed with the changes intended as per Instructions given and submit the Application. Preserve the printout of latest Application for record.

15. Instructions for Registration of Online Application Form & Submission of Application:

i) Before applying for the Post(s) against this Advertisement, candidates should ensure they possess/fulfill all the eligibility conditions including age, educational qualification(s), reservation, medical standard(s) etc. prescribed for the Post.

ii) **Candidates should enter their Name, Father's Name and Date of Birth as recorded in the Matriculation certificate/Secondary (10th) Examination Certificate only.** In case of

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subsequent change in Name, candidates should indicate their changed Name only in the Online Application. However, other details should match with the Matriculation Certificate. Date of such change should be prior to the date of ONLINE Registration.

Gazette Notification or any other legal document as applicable for such cases should be submitted at the time of Document Verification (DV).

iii) The signatures of the candidates on all documents should be identical in all stages of Recruitment process and must be in running hand and not in block/capital or disjointed letters. Signatures in different style at the time of CBT, PET (where applicable), Document Verification & Medical Examination etc may result in cancellation of candidature.

iv) The Online Application process involves 02 (two) steps for successful filling up of the Application Form.

v) The candidates should ensure the completion of both the Step 1 and Step 2 of the Online Application process i.e. Registration process and submission of Application along with depositing of Examination Fee (as applicable) by the stipulated date and time given in para 1 of this Advertisement. Candidates in their own interest are advised, not to wait till the last date & time and register their Application well within the time. DFCCIL shall not be held responsible, if a candidate is not able/fail to log on to the website of DFCCIL to submit their Application on account of heavy load on internet/website disconnection etc. due to last minute rush near the closing days of Online Registration.

vi) **Active E-MAIL ID & Mobile Number**: Candidates should have their own active personal E-mail ID and Mobile Number. **It should be kept active during the period of this entire Recruitment process**. **Registration number, Password, e-Admit Card for CBTs/PET, E-Call Letter for Document Verification or any other important communication will be sent only on the same registered E-mail ID of candidate (*candidates should also check E-mail in spam/junk box message*) or/and through SMS. DFCCIL will not be responsible for bouncing back of any E-mail & undelivered SMS sent to the candidates.**

vii) Candidates are advised to visit DFCCIL website on regular basis to get the updates. Responsibility of receiving and downloading of information/communication etc. will be that of the candidate. DFCCIL will not be responsible for any loss of E-mail sent, due to invalid/wrong E-mail ID provided by the candidate and no correspondence in this regard will be entertained.

viii) The candidates are, therefore, requested to check regularly their E-mail for any communication from DFCCIL. DFCCIL will not entertain any request for change of Mobile Number and E-mail ID address at any stage. **Please note that the e-Admit Card for any stage of selection process will not be sent by Post.**

ix) The candidate must fill-in the online Application after going through the detailed Advertisement Notice and upload the following:

a) Educational Qualification details with percentage of marks etc., as per eligibility criteria.
b) Caste/Category Certificate (for SC/ST/OBC-NCL/EWS/PwBD candidates).

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c) Discharge Certificate (Retirement) in case of Ex-Serviceman Candidate.
d) Dependency Certificate in case of dependent of Servicemen killed in action.
e) Scanned Photograph, Signature and Left Thumb Impression.

x) Detailed Instructions for filling up the Online Registration form are given in Annexure –V(A).

xi) Instructions regarding Scanning of Photograph, Signature, Left Thumb Impression and Certificate are given in Annexure – V(B).

16. INSTRUCTIONS FOR COMPUTER BASED TEST (CBT):

i) **E-Admit Card** for CBT, containing the details of the Centre/Venue for the Examination etc., will be sent to the candidates at their registered E-mail ID. The candidates are required to take a print-out of their Admit Card. The candidates may also download and print their Admit Cards from the DFCCIL website using their Registration Number and the Password. Candidates will not be allowed to enter the Examination Centre without valid Admit Card.

ii) Candidates must carry the printed copy of e-Admit Card and one valid photo ID (Voter's ID, Driving License, Aadhaar Card, Print out of e-Aadhaar, Passport, PAN or any other ID Card issued by Government of India) in ORIGINAL while coming to appear in the Examination failing which candidate shall not be allowed to appear in CBT.

iii) Candidates must report to their allotted Examination Centre at least one and a half hour before the commencement of Examination. The entry gates of Examination Centre will be closed half an hour before commencement of Examination. No entry will be allowed after closure of gates.

iv) **Banned items:** Calculator, Mobile phone, Bluetooth, Pen drive, Headphone, Earplug, Laptop, iPad, Digital Diary, Digital Watch, Wrist watches, Book/Notes, Wallet/Purse, Metallic Wears including ornaments, Bangles, Belt, Bracelets or any other electronic/communication devices etc. are strictly prohibited inside the Examination Centre. If any candidate is found in possession of any of these banned item(s), during CBT/PET, his/her candidature will be cancelled besides taking legal action. As such, the candidates are advised in their own interest not to bring any of the banned items to the Examination Centre. If any candidate comes with the above restricted item, he/she shall not be allowed to appear in the Examination unless he/she keeps it outside the premises of Examination Centre. There is no facility for safe keeping of the personal belongings of candidates outside the Examination Hall and DFCCIL will not be responsible for any loss.

v) The candidates found provisionally eligible shall be issued e-Admit Cards for appearing in Computer Based Test, at their own expenses.

17. GENERAL INSTRUCTIONS:

i) Mere fulfilling of the minimum criteria will not vest any right to candidates for being called for different stages of Recruitment process. DFCCIL reserves the right to cancel/modify/alter the entire Recruitment / Selection process, if need so arises, without assigning any reason whatsoever.

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ii) Candidates having more than one spouse or married to a person having a spouse living, shall not be eligible to apply.

iii) The decision of DFCCIL will be final in all Recruitment related matters of this Advertisement and the DFCCIL will not undertake any responsibility for sending a reply to the candidates, if not selected.

iv) Selected candidates will be on probation for two (02) years from the date of joining as per extant policy. They shall be confirmed subject to satisfactory completion of the probationary period including test/training as prescribed. Probation period can be curtailed or extended on merits of individual cases. Employees on probation may be discharged from the service during period of probation without assigning any reasons.

v) Canvassing in any form or influencing the officials related to the Recruitment process by any means would result in immediate disqualification of the candidate.

vi) DFCCIL strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

vii) Vacancies indicated in the Advertisement are provisional and may increase or decrease or even may become NIL in total or in specific communities/posts at a later stage depending upon the administrative requirements of DFCCIL. Also, additional posts, if required by the DFCCIL may be included at a later stage. The decision of DFCCIL in this regard will be final.

viii) The decision of DFCCIL in all matters relating to eligibility, penal action for false information, modification of vacancies, mode of selection, conduct of CBT, allotment of Examination Centres, Selection, allotment of posts to selected candidates etc will be final and binding on the candidates and no enquiry or correspondence will be entertained by the DFCCIL in this regard.

ix) DFCCIL reserve the right to incorporate any subsequent changes/modifications/ additions in the terms and conditions of Recruitment under this Advertisement.

x) **Background check:** The Selection of finally empaneled candidates will be provisional subject to verification of mark sheets/certificates, character & antecedents, caste certificate and other documents submitted by the candidate. DFCCIL shall verify the antecedents of the candidates and the documents submitted by them at the time of Document Verification/appointment. In case, it is detected at any stage, even after appointment that the documents submitted by the candidate are false or that the candidate has suppressed relevant information, then his/her services shall be liable to be terminated without prejudice to any other action initiated by the DFCCIL.

xi) **ACTION AGAINST MISCONDUCT:**

a) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated or should not suppress any material information while filling up the "Online Application".

b) At any stage of Recruitment process or later, if a candidate is or has been found guilty of any misconduct such as:
- Using unfair means during the examination/DV/Medical.
- Impersonating or procuring impersonation by any person.

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- Resorting to any irregular means in connection with his/her candidature during selection process.
- Using undue influence for his/her candidature by any means.
- Submitting of false certificates/ documents /information or suppressing any information at any stage.
- Giving wrong information regarding his/her Community/Category (SC/ST/OBC-NCL/EWS/PwBD/Ex-Servicemen).
- During CBT being in possession of calculator, Mobile phone (switched on or switched off mode), Bluetooth, Headphone, Earplug, Laptop, iPad, Digital Diary, Digital Watch, Book/Notes, Metallic Wears, Bangles, Belt, Bracelets, Spy cameras or any other electronic/communication devices.
- Possessing any form of textual material / handwritten (or typed) pages etc.
- Taking away any Examination related material such as rough sheets etc. from the Examination Hall or passing it on to unauthorized persons during the conduct of Examination.
- Leaving the Examination Venue uninformed during the Examination.
- Misbehaving, intimidating or threatening in any manner to the Examination functionaries' i.e. Supervisor, Invigilator, Security Guard or DFCCIL's representatives etc.
- Obstruct the conduct of Examination/instigate other candidates not to take the Examination.
- Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.
- Damaging Examination related infrastructure/ equipment(s).
- Appearing in the Examination with forged Admit Card, identity proof, etc.
- Possession of firearms/ weapons during the Examination.
- Assault, use of force, causing bodily harm in any manner to the Examination functionaries.
- Using unfair means in the Examination Hall like copying from unauthorized sources such as written material on any paper or body parts etc.
- Taking snapshots, making videos of question papers or examination material, labs etc.
- Sharing examination terminal through remote desktop softwares/ Apps/ LAN/ VAN etc.
- Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.

Such candidate will be liable to **legal/criminal prosecution**, as well as the following actions:

- Disqualification from the Recruitment Process and /or.
- Debarment of either permanently or for a specified period from any Exam/Recruitment conducted by DFCCIL and /or,
- Discharge/removal/dismissal from service, if the act of misconduct comes to notice after appointment to the service of DFCCIL.

xii) **Information on website only:** Any further information/corrigendum/addendum/ details regarding Applications or applicants/any other information regarding schedule of Examinations or Admit Card/Call Letter for Document Verification/notices/results/ panels shall be posted on "Careers" section of the official website of DFCCIL (**https://dfccil.com**) only and no separate notification shall be issued in the print media

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(Press). Thus, the candidates are advised to keep themselves updated by frequently checking the official website of DFCCIL.

xiii) No compensation will be paid in respect of any injury sustained during any stage of the Recruitment process.

xiv) It may be noted that submission of online Applications under factious/pseudo names/E-mail IDs is strictly prohibited. Any candidate resorting to such practices will be liable for suitable action under the provisions of IT Act 2000.

xv) No interim enquiry or correspondence will be entertained.

xvi) In case of any inadvertent errors in the Recruitment Process which may be detected at any stage, even after the issue of appointment letter, the DFCCIL reserves the right to correct such error.

xvii) In case of any legal dispute, the jurisdiction will be Delhi only.

xviii) The details of Application Forms will be preserved up to the period of 06 months only from the date of declaration of final results and thereafter it shall be destroyed.

xix) Applications under RTI Act: Any Application even under RTI Act seeking information will not be entertained till the completion of the entire Recruitment process.

WARNING

Beware of touts and job racketeers and other unscrupulous elements trying to deceive by false promises of securing job in DFCCIL either through influence or by use of unfair and unethical means and do not fall in their trap. The Recruitment process of DFCCIL is absolutely transparent & fair and candidates are selected purely on the basis of merit. Candidates are advised to consult only the official website of DFCCIL i.e. https://dfccil.com and beware of FAKE websites put up by unscrupulous elements/touts.

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FORM OF CASTE CERTIFICATE FOR SC/ST

FORMAT OF CERTIFICATE TO BE PRODUCED BY Scheduled Castes and Scheduled Tribes APPLYING FOR APPOINTMENT TO POST UNDER GOVERNMENT OF INDIA

This is to certify that Shri*/ Srimati/ Kumari* ..... son/daughter* of .....Village/Town.....District/Division*..... of the .....State/Union Territory* belongs to the ..... caste*/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe under:-

*The Constitution Scheduled Castes Order 1950.
*The Constitution Scheduled Tribes Order 1950.
*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order 1951;
*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order 1951;
[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order 1956, the Bombay Re-organisation Act 1960, the Punjab Re-organisation Act 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Re-organisation) Act 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act 1976]
The Constitution (Jammu and Kashmir) Scheduled Castes Orders, 1956
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled *Tribes Orders (Amendment) Act, 1976
The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962
* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962
*The Constitution (Pondicherry) Scheduled Castes Orders, 1964
*The Constitution (Uttar Pradesh) Scheduled Tribes Orders, 1967
*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
*The Constitution (Nagaland) Scheduled Tribes Order, 1970.
*The Constitution (Sikkim) Scheduled Castes Order, 1978
*The Constitution (Sikkim) Scheduled Tribes Order, 1978
*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
*The Constitution (SC) Orders (Amendment) Act, 1990
*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991
*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996
*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002
* The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
* The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Srimati* ..... father/mother*of Shri/Srimati/Kumari.....of Village/Town* ..... in District/Division*.....of the State/Union Territory* ..... who belongs to the .....Caste*/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the Station/Union Territory* issued by the .....dated.....

3. Shri/Srimati/Kumari* .....and/or* his/her* family ordinarily resides in Village/Town*.....District/Division*..... of the State/Union Territory* of .....

Place.....
Date.....

Signature.....
Designation.....

(with seal of Office)
State/Union Territory.....

* Please delete the words which are not applicable.
@ Please quote the specific presidential order.
% Delete the Paragraph, which is not applicable

Note: (a) The term "ordinarily reside(s)' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates.
1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. 2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.3. Revenue Officers not below the rank of Tehsildar. 4. Sub-Divisional Officer of the area where the candidate and /or his/her family normally reside(s). 5.Certificates issued by Gazetteed Officers of the Central or of a State Government Countersigned by the District Magistrate Concerned. 6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Admindivi Islands).

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Annexure-I (B)

OBC (Non Creamy Layer) CERTIFICATE FORMAT

FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POST UNDER GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari……..son/daughter of ……of Village/Town…….in District/Division……in the State/Union Territory …….. belongs to the ……..community which is recognized as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. ……dated……*.

Shri/Smt./Kum.* …….. and/or his/her family ordinarily reside(s) in the …….. District/Division of the …….. State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide Government of India, Department of Personnel and Training O.M. No. 36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017**.

Date:

DISTRICT MAGISTRATE/
DY. COMMISSIONER ETC.

(Seal)

*The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate as OBC.

**As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

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Government of _....._____

(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS)
APPLYING FOR APPOINTMENT TO POST UNDER GOVERNMENT OF INDIA

Certificate No._____
Date:_____

VALID FOR THE YEAR_____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____,Village/Street _____ Post Office_____ District _____ in the State/Union Territory_____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her "family"** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***.

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq.yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari_____ belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____
Name_____
Designation_____

Recent Passport size attested Photograph of the Applicant

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*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

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Annexure-I (D)

Form of Certificate for serving Defence Personnel

It is certified that, according to the information available in records, (No)_____(Rank)_____(Name)_____ is due to complete the specified term of his engagement with the Army/Air Force/Navy on (Date)_____

(Signature of Commanding Officer)
Office Seal

Place:
Date:

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UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN

I …… bearing Roll No..... appearing for the Document Verification for the Post of …… against Advt No……, do hereby undertake that:

(a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Services and Posts Rules, 1979, as amended from time to time.

(b) I have not joined the Government job on Civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' Posts on regular basis after availing of the benefits of reservation given to Ex Servicemen for Re-employment;

OR

I have availed the benefit of reservation as Ex-Serviceman for securing Government job on Civil side. I have joined as ……on…… in the office of …… I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the Application for the above-mentioned examination for which I had applied for before joining the present Civil Employment;

OR

I have availed the benefit of reservation as Ex-Serviceman for securing Government job on Civil side. I have joined as …….. on …… in the office of …… Therefore, I am eligible for age-relaxation only;

(C) I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature: ……

Name: ……...
Roll Number: ……
Date: ……..
Date of appointment in Armed Forces: ……..
Date of Discharge: ……
Last Unit/ Corps: ……...
Mobile Number: ……
E-mail ID: ……...

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Annexure-I (F)

CERTIFICATE No. III

Name of the Applicant…… Application No. | | | | | | | |

CERTIFICATE OF DEPENDENCY ON EX-SERVICEMEN

No.: Dated:

Office of the Assistant Director of Ex-Servicemen's Welfare Board of …….. (Central/State), Districts Soldiers', Sailers' and Airmen's Board……..(Name of District).

This is to certify that Tmt./Thiru./Selvan./Selvi…… Is the wife/ son/unmarried daughter/ widow is solely on the Ex-Serviceman whose particulars are furnished below.

He / She is eligible for consideration for admission to professional courses in Engineering Colleges against the reservation of seats for:

(i) Wife/Widow of Ex-Servicemen ☐

(ii) Children of Ex-Servicemen ☐

(iii) Children of Ex-Servicemen died/disabled in war/peacetime ☐

(iv) Children of Ex-Servicemen died in Kargil War ☐

(Tick the relevant box)

Signature of the Candidate: Signature:
Designation:

ARMY/NAVY/AIR FORCE SERVICE PARTICULARS OF EX-SERVICEMAN

Regimental No.	:
Name	:
Name of the Unit in which last served	:
Date of enrollment	:
Date of discharge	:
Cause of discharge	:
Whether died /disabled in service	:
Whether died in Kargil War	:
Character assessed at the time of discharge	:

Office Seal:

Station : Signature :
Date : Designation :

Note: **This Certificate shall be issued by an Officer of the Department of Ex-Serviceman's Welfare Board of ……. (State/Central) not below the rank of Assistant Director of Ex-Serviceman's Welfare Board of the District in which the dependent is a NATIVE. This reservation is applicable only to …… (State) native Candidates.**

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FORM-V

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness)

[See Rule 18 (1)]
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport Size Attested Photograph (Showing face only) of the person with disability

Certificate No…… Date……..

This is to certify that I have carefully examined
Shri/Smt./Kum……..son/wife/daughter of Shri …….. Date of Birth …… (DD/MM/YYYY) Age……. Years, Male/Female…… Registration No……. Permanent Resident of House No……Ward/Village/Street…….. Post Office…….. District……State……, whose photograph is affixed above, and am satisfied that:

(A) He/She is a case of:
*Locomotor Disability
*Dwarfism
*Blindness
(Please tick as applicable)

(B) The diagnosis in his/her case is……

(1) He/She has …… % (in figure) …… Percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her …… (Part of body) as per guidelines (to be specified).

(2) The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/Thumb Impression of the person in whose favour disability certificate is issued

(Signature and Seal of Authorized Signatory of notified Medical Authority)

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FORM- VI

Certificate of Disability

(In case of multiple disabilities)

[See Rule 18 (1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Certificate No…… ……Date……

1. This is to certify that we have carefully examined Shri/Smt./Kum …….. son/wife/daughter of Shri…….. Date of Birth…… (DD/MM/YYYY) Age…. Years, Male/Female…….. Registration No. ……Permanent Resident of House No…… Ward/Village/Street ……whose photograph is affixed above and are satisfied that:

Recent Passport Size Attested photograph (Showing face only) of the person with disability

(A) He/She is a case of **Multiple Disability**. Her/Her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below and shown against the relevant disability in the table below:

S.No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical Impairment/ Mental Disabilitry (in %)
1.	Locomotors Disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low Vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language Disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple Sclerosis			
18.	Parkinson's Disease			
19.	Hemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified), is as follows:

In figures …… percent, In words…….. percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.
3. Reassessment of disability is :

i) not necessary, Or

ii) is recommended/after ……. Year…….. Months, and therefore this certificate shall be valid till …….. (DD/MM/YYYY)

@ e.g. Left/Right/Both arms/legs; # e.g. Single eye/both eyes; £ e.g. Left/Right/Both ears

4. The applicant has submitted the following documents as proof of residence:

Name of Document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

Signature/Thumb impression of the person in whose favour disability certificate is issued

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FORM- VII

Certificate of Disability

(In cases other than those mentioned in Form V and VI)

[See Rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport Size Attested photograph (Showing face only) of the person with disability

Certificate No…….. Date…….

1. This is to certify that we have carefully examined Shri/Smt./Kum …….. son/wife/daughter of Shri …….. Date of Birth…… (DD/MM/YYYY) Age…… years , Male/Female…… Registration No…….. Permanent Resident of House No…….. Ward/Village/Street……whose photograph is affixed above and I am satisfied that He/She is a case of _____ **Disability**. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below and shown against the relevant disability in the table below:

S.No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical Impairment/ Mental Disability (in %)
1.	Locomotors Disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low Vision	#		
7.	Deaf	£		
8.	Hard of Hearing	£		
9.	Speech and Language Disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple Sclerosis			
16.	Parkinson's Disease			
17.	Hemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(B) In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified), is as follows:
In figures …… percent, in words…….. percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :
i) not necessary, Or
ii) is recommended/after ……. Year……. Months, and therefore this certificate shall be valid till …….. (DD/MM/YYYY)
@ e.g. Left/Right/both arms/legs; # e.g. Single eye/both eyes; £ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of issue	Details of authority issuing certificate

Countersigned[Countersignature and seal of the CMO/Medical Supdt.) Superintendent/Head of Government Hospital in case the certificate is issued by a medical authority who is not a government servant (with seal)]		(Authorised Signatory of notified Medical Authority) (Name and Seal)

Signature/Thumb impression of the person in whose favour disability certificate is issued

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District. The principal rules were published in the Gazette of India vide notification number S.O. 908 (E), dated the 31st December, 1996.

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Annexure-II (D)

LETTER OF UNDERTAKING FOR USING SCRIBE

NOTE: Candidates who are Visually Impaired (VI)/candidates whose writing speed is affected by Cerebral Palsy muscular dystrophy / candidates with locomotor disability (one arm)/Intellectual disability (Autism, specific learning disability and mental illness) are eligible for Scribe.

PARTICULARS OF SCRIBE PROPOSED TO BE ENGAGED BY THE CANDIDATE

1. Name of the Candidate. …….
2. Name of CBT Center……
3. Qualification of Candidate …….
4. Disability Type……
5. Name of the Scribe……..
6. Date of Birth of the Scribe. ……
7. Father's Name of the Scribe ……
8. Address of the Scribe :

(a) Permanent
Address……
……

(b) Present Address……..
……

9. Educational Qualification of the Scribe ……..
……

10Relationship, if any, of the Scribe to the Candidate …….

Paste here recent colour Passport Size Photograph of the SCRIBE of size 3.5 cm x 4.5 cm (The Colour photograph should not be more than 3 months old.

11. **DECLARATION:**

i) We hereby declare that the particulars furnished above are true and correct to the best of our knowledge and belief. We have read/been read out the Instructions of the DFCCIL regarding conduct of the candidates assisted by Scribe/Scribes at this examination and hereby undertake to abide by them.

ii) We declare that the Scribe himself/herself is not a candidate in this examination. We understand that in case it is found otherwise the candidature of both of us will be rejected.

iii) We declare that the Scribe has not acted/will not act as Scribe to any other candidate of this examination.

Signature of the Candidate	Left thumb impression of the Candidate	Signature of the Scribe	Left thumb impression of the Scribe

Signature of the Invigilator

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Annexure- III

Details of DFCCIL Offices/Units/Stations are as under:

1. Corporate Office at New Delhi

2. DFCCIL CGM Unit Headquarters :

SN	Corridor	CGM Unit Headquarter
1	Eastern Dedicated Freight Corridor (EDFC)	Pt. Deen Dayal Upadhyay Nagar
2	Eastern Dedicated Freight Corridor (EDFC)	Prayagraj (East)
3	Eastern Dedicated Freight Corridor (EDFC)	Prayagraj (West)
4	Eastern Dedicated Freight Corridor (EDFC)	Tundla
5	Eastern Dedicated Freight Corridor (EDFC)	Meerut
6	Eastern Dedicated Freight Corridor (EDFC)	Ambala
7	Eastern Dedicated Freight Corridor (EDFC)	Kolkata
8	Western Dedicated Freight Corridor (WDFC)	Noida
9	Western Dedicated Freight Corridor (WDFC)	Jaipur
10	Western Dedicated Freight Corridor (WDFC)	Ajmer
11	Western Dedicated Freight Corridor (WDFC)	Ahmedabad
12	Western Dedicated Freight Corridor (WDFC)	Vadodara
13	Western Dedicated Freight Corridor (WDFC)	Mumbai (North)
14	Western Dedicated Freight Corridor (WDFC)	Mumbai (South)

3. Details of illustrative list of stations:

SN	Corridor	CGM Unit	Station Code	Station Name
1	EDFC	Pt. Deen Dayal Upadhyay Nagar	CPBN	NEW CHIRAILAPATHU JN
2	EDFC	Pt. Deen Dayal Upadhyay Nagar	SEBN	NEW SONNAGAR JN (IMD)
3	EDFC	Pt. Deen Dayal Upadhyay Nagar	SEBL	NEW SONNAGAR LINK
4	EDFC	Pt. Deen Dayal Upadhyay Nagar	KWDN	NEW KARWANDIYA
5	EDFC	Pt. Deen Dayal Upadhyay Nagar	KTQN	NEW KUDRA
6	EDFC	Pt. Deen Dayal Upadhyay Nagar	DGON	NEW DURGAUTI
7	EDFC	Pt. Deen Dayal Upadhyay Nagar	GAQN	NEW GANJKHWAJA JN
8	EDFC	Pt. Deen Dayal Upadhyay Nagar	ERC DDU	EAST RECEPTION CABIN DDU
9	EDFC	Pt. Deen Dayal Upadhyay Nagar	DDUN	NEW PT. DD UPADHYAYA JN (IMD)
10	EDFC	Prayagraj (East)	JEPN	NEW JEONATHPUR
11	EDFC	Prayagraj (East)	ARWN	NEW AHRAURA ROAD
12	EDFC	Prayagraj (East)	DAPN	NEW DAGMAGPUR JN
13	EDFC	Prayagraj (East)	MZPN	NEW MIRZAPUR
14	EDFC	Prayagraj (East)	UNDN	NEW UNCHDIH
15	EDFC	Prayagraj (East)	KCNN	NEW KARCHANA (IMD)
16	EDFC	Prayagraj (West)	MREN	NEW MANAURI
17	EDFC	Prayagraj (West)	SJTN	NEW SUJATPUR JN
18	EDFC	Prayagraj (West)	RUBN	NEW RASULABAD
19	EDFC	Prayagraj (West)	MWHN	NEW MALWAN
20	EDFC	Prayagraj (West)	CNBN	NEW KANPUR JN (IMD)
21	EDFC	Prayagraj (West)	BZMN	NEW BHIMSEN JN
22	EDFC	Tundla	BPUN	NEW BHAUPUR JN
23	EDFC	Tundla	KNSD	NEW KANCHAUSI
24	EDFC	Tundla	ULDN	NEW ACHALDA

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SN	Corridor	CGM Unit	Station Code	Station Name
25	EDFC	Tundla	EKLN	NEW EKDIL (IMD)
26	EDFC	Tundla	BDNN	NEW BHADAN JN
27	EDFC	Tundla	MNRN	NEW MAKHANPUR
28	EDFC	Tundla		NEW BARHAN
29	EDFC	Tundla	TDLN	NEW TUNDLA JN
30	EDFC	Tundla	NHRS	NEW HATHRAS
31	EDFC	Tundla	DAQN	NEW DAUDKHAN JN
32	EDFC	Tundla	KRJN	NEW KHURJA JN (IMD)
33	EDFC	Meerut	BRKN	NEW BORAKI JN
34	EDFC	Meerut	KJYN	NEW KHURJA CITY+ LC-5C (Traffic)
35	EDFC	Meerut	MOMN	NEW MAMAN
36	EDFC	Meerut	BSCD	NEW BULANDSHAHR
37	EDFC	Meerut	CHWN	NEW CHAPRAWAT
38	EDFC	Meerut	GLHN	NEW GULAOTHI JN
39	EDFC	Meerut	HPUN	NEW HAPUR
40	EDFC	Meerut	PKWN	NEW PILKHUA
41	EDFC	Meerut	MUZN	NEW MOHIUDDINPUR
42	EDFC	Meerut	PRTD	NEW PARTAPUR
43	EDFC	Meerut	MUTD	NEW MEERUT CANTT
44	EDFC	Meerut	DRLN	NEW DAURALA
45	EDFC	Meerut	SKFN	NEW SAKHOTI
46	EDFC	Meerut	KATN	NEW KHATAULI JN
47	EDFC	Meerut	MSPN	NEW MANSURPUR
48	EDFC	Meerut	JDWN	NEW JARAUDA NARA
49	EDFC	Meerut	MOZN	NEW MUZAFFAR NAGAR
50	EDFC	Meerut	RNAN	NEW ROHANA KALAN
51	EDFC	Meerut	DBDN	NEW DEOBAND
52	EDFC	Meerut	THJN	NEW TALHERI BUZURG JN
53	EDFC	Meerut	TPZN	NEW TAPRI (IMD)
54	EDFC	Meerut	SREN	NEW SAHARANPUR
55	EDFC	Ambala	PKYN	NEW PILKHANI JN
56	EDFC	Ambala	KNZN	NEW KALANOUR JN
57	EDFC	Ambala	JUDN	NEW JAGADHRI WORKSHOP
58	EDFC	Ambala	DZPN	NEW DARAZPUR
59	EDFC	Ambala	RAAN	NEW BARARA
60	EDFC	Ambala	KESN	NEW KESRI
61	EDFC	Ambala	DOKN	NEW DUKHERI
62	EDFC	Ambala	UBCD	NEW AMBALA CITY
63	EDFC	Ambala	SMUN	NEW SAMBHU JN
64	EDFC	Ambala	SDYN	NEW SADHOO GARH
65	EDFC	Ambala	SBJN	NEW SARAI BANJARA JN
66	EDFC	Ambala	NSIR	NEW SIRHIND JN
67	EDFC	Ambala	GVGN	NEW MANDI GOBINDGARH
68	EDFC	Ambala	KNNN	NEW KHANNA
69	EDFC	Ambala	CHAN	NEW CHAWAPAIL JN (IMD)
70	EDFC	Kolkata	Stations of Kolkata Unit, if operated by DFCCIL	
71	WDFC	NOIDA	DERN	NEW DADRI JN
72	WDFC	NOIDA	FDBN	NEW FARIDABAD
73	WDFC	NOIDA	PRLN	NEW PRITHALA JN
74	WDFC	NOIDA	MWTN	NEW TAURU
75	WDFC	NOIDA	DRHN	NEW DHARUHERA
76	WDFC	Jaipur	REJN	NEW REWARI JN (IMD)
77	WDFC	Jaipur	AELN	NEW ATELI JN
78	WDFC	Jaipur	DBLN	NEW DABLA
79	WDFC	Jaipur	BAGN	NEW BHAGEGA

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80	WDFC	Jaipur	SMPN	NEW SRI MADHOPUR (IMD)
SN	**Corridor**	**CGM Unit**	**Station Code**	**Station Name**
81	WDFC	Jaipur	PMPN	NEW MALIKPUR
82	WDFC	Jaipur	FLN	NEW PHULERA JN
83	WDFC	Jaipur	SKNN	NEW SAKHUN
84	WDFC	Jaipur	KSGN	NEW KISHANGARH
85	WDFC	Ajmer	SDHN	NEW SARADHANA (IMD)
86	WDFC	Ajmer	BGMN	NEW BANGURGRAM JN
87	WDFC	Ajmer	HPRN	NEW HARIPUR
88	WDFC	Ajmer	CNLN	NEW CHANDAWAL
89	WDFC	Ajmer	MJND	NEW MARWAR JN (IMD)
90	WDFC	Ajmer	JALN	NEW JAWALI
91	WDFC	Ajmer	BRLN	NEW BIROLIYA
92	WDFC	Ajmer	KVJN	NEW KESAVGANJ (IMD)
93	WDFC	Ajmer	BNSN	NEW BANAS
94	WDFC	Ajmer	SRPD	NEW SWARUPGANJ
95	WDFC	Ajmer	SIMN	NEW SHRI AMIRGADH
96	WDFC	Ahmedabad	PNUN	NEW PALANPUR JN (IMD)
97	WDFC	Ahmedabad	CDQN	NEW CHADOTAR JN
98	WDFC	Ahmedabad	UMND	NEW UMARDASHI
99	WDFC	Ahmedabad	BHUN	NEW BHANDU JN
100	WDFC	Ahmedabad	GUSN	NEW GHUMASAN
101	WDFC	Ahmedabad	SAUN	NEW SANAND NORTH JN
102	WDFC	Ahmedabad	SAUS	NEW SANAND SOUTH JN (IMD)
103	WDFC	Ahmedabad	TBAN	NEW TIMBA
104	WDFC	Ahmedabad	CGYN	NEW CHANGA
105	WDFC	Ahmedabad	VDAN	NEW VASAD
106	WDFC	Ahmedabad	MPRN	NEW MAKARPURA JN (IMD)
107	WDFC	Vadodara	VREN	NEW VAREDIYA
108	WDFC	Vadodara	SNJN	NEW SANJALI JN
109	WDFC	Vadodara	GTXN	NEW GOTHANGAM JN
110	WDFC	Vadodara	UDNN	NEW UDHANA JN
111	WDFC	Vadodara		NEW BHESTAN JN
112	WDFC	Mumbai (North)	ACLN	NEW ANCHELI
113	WDFC	Mumbai (North)	PADN	NEW PARDI
114	WDFC	Mumbai (North)	GVDN	NEW GHOLVAD/JN
115	WDFC	Mumbai (North)	PLGN	NEW PALGHAR
116	WDFC	Mumbai (North)	SAHN	NEW SAPHALE
117	WDFC	Mumbai (South)	KHBN	NEW KHARBAV JN (IMD)
118	WDFC	Mumbai (South)	NILN	NEW NILJE JN
119	WDFC	Mumbai (South)	JNPT	NEW JNPT

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Indicative syllabus for various posts (Total 120 Questions)

A. Junior Manager (Finance) (Post Code : 11) :

a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning, etc.

b. Part-II (96 Questions) : Accounting and IND AS Standards, Financial Reporting, Strategic Financial Management, Advanced Auditing, Professional Ethics, Strategic Cost, Management and Performance Evaluation, Corporate & Economic Laws, Direct Tax Laws, Indirect Tax Laws, Enterprise Information Systems, Risk Management, Financial Services & Capital Markets, Computer Application in Business, E Filing of Returns, etc.

B. Executive (Civil) (Post Code: 21) :

a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc.

b. Part-II (96 Questions): Engineering and Solid Mechanics, Structural Analysis, Building & Construction Materials, Concrete (MCC, RCC & PSC) and Steel Structures Design, Soil Mechanics, Foundation Engineering, Public Health Engineering, Transportation Engineering, Hydraulics, Hydrology & Hydraulics Structures, Engg. Drawing, Estimation and surveying etc

C. Executive (Electrical) (Post Code: 22) :

a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc.

b. Part-II (96 Questions) : Power Transmission & Distribution, Circuit Analysis & Control system, Machines, Electronics, Measurement, Rest etc

D. Executive (Signal & Telecommunication) (Post Code : 23) :

a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc.

b. Part-II (96 Questions): Electronic Components & Materials, Electronic Devices and Circuits, Digital Electronics, Linear Integrated Circuit, Microprocessor and Microcontroller, Electronic Measurements, Communication Engineering, Data Communication and Network, Computer Programming, Basic Electrical Engineering, etc.

E. Multi-Tasking Staff (MTS) (Post Code : 31) :

General Knowledge, Numerical/Mathematical Ability, General Intelligence, Logical Reasoning, General Science, Knowledge about Railways/DFCCIL

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पंजीकृत एवं कॉर्पोरेट कार्यालयपांचवा तल :, सुप्रीम कोर्ट , मेट्रो स्टेशन बिल्डिंग कॉम्पेलक्स, नई दिल्ली 110001
Regd. & Corporate Office: 5th Floor, Supreme Court Metro Station Building Complex, New Delhi-110001
Tel: 011-23454700, Fax: 011-23454701, Web: https://dfccil.com, CIN: U 60232 DL2006 GOI155068

How to Apply

Candidates satisfying the eligibility conditions have to apply through online mode on DFCCIL website only i.e. **https://dfccil.com.** Candidates are advised to read the following instructions carefully before applying online and also all the instructions given on main page of online Application. Candidates should take utmost care to furnish the correct details while filling online Application Form. In case of multiple registrations for the same Post, the candidature is liable for cancellation/rejection without any notice/intimation to the candidate. **Any mistake committed by the candidate shall be his/her sole responsibility.**

Application through any other mode will not be accepted. No documents are required to be sent to DFCCIL by post in connection with the Application.

Steps for Applying:

STEP-I (Registration):

a) Candidates can apply online by visiting the DFCCIL website and going to the tab "Career" available at **https://dfccil.com.**
b) Candidates will get the DFCCIL Recruitment Home/Index page and have to click on "Register" available on this page for new Registration.
c) Candidates will be redirected to Registration page and further needs to sign-up by filling up Post applied, Name, valid Mobile Number and valid E-mail ID.
d) After this, candidates will have to Generate OTP and accept the Terms & Conditions by clicking 'I Agree' Checkbox.
e) Candidates have to re-verify the details after entering the OTP & Captcha.
f) Reserved Category candidates need to check from Advertisement whether the vacancy is available under their respective reserved Category. If vacancy is not available under original Category, then such candidates will be considered as 'Unreserved (UR)'.
g) After submitting the above details, candidates will receive Login ID & Password on their registered Mobile Number and E-mail ID, hence candidates are advised to cross check the Mobile Number & E-mail ID before proceeding.

STEP-II: FILLING-UP OF APPLICATION & SUBMISSION OF FEE

a) Candidates should now click on the "Go to Application" given in the top right corner of the screen or re-login with Login ID & Password received on registered E-mail ID/Mobile Number.
b) The candidate should now fill-up all the desired/required information in the online Form correctly. Also, upload scanned images of Photo/Signature/Documents in the respective different links as per detailed guidelines for scanning and uploading given in Annexure-V (B). The candidate can see Application under option PREVIEW before submission. The candidate should check the details filled-in and make necessary corrections, under option EDIT (if any). However, Name, Post applied, Email-Id and Mobile Number cannot be changed.
c) Once the application is submitted (Step II), NO Change /edit will be allowed thereafter.
d) After submission of application, candidates will automatically be redirected to Payment gateway **(if applicable)** to deposit the Examination Fee + applicable charges (if any) through different payment mode. Process Flow for deposit of Examination Fee through Payment Gateway of is as under:

   i. Do not refresh/go back on page while payment is in progress, doing so might interfere the ongoing transaction.
   ii. Post submission, the candidate will be re-directed to Payment gateway to make the online payment of Application Fee.
   iii. Kindly verify the Fee details and make the payment for Application fee via any of the different payment modes.
   iv. Post successful payment of Application Fee, candidate will be redirected to his/her Application Form.

   In case of any issue related to submission of online Application and Fee payment candidate may contact via Helpdesk Tab provided in online Application Portal and Helpdesk number +91-9513631887.

   Application Form:

   Now, Candidates are required to download the online Application Form generated by the System, which may be retained for future reference. This should NOT be sent to DFCCIL.

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Annexure- V(B)

Instructions regarding scanning of PHOTGRAPH, SIGNATURE, LEFT THUMB IMPRESSION and CERTIFICATES

Scanned image of candidates Photograph, Signature, Left Thumb Impression and Certificates shall be as per the specifications given below:

a) There are separate links for uploading Photograph, Signature, Left Thumb impression and Certificates. Click on the respective link to Upload Photograph/Signature/ Left Thumb impression/Certificates.

b) Browse and select the location where the scanned Photograph/Signature/Left Thumb Impression /Certificates files have been saved. Select the file by clicking on it.

c) Click the 'Open/Upload' button. The Photograph/Signature/ Left Thumb Impression Certificate file will get uploaded. If the file size and format are not as prescribed, an error message will be displayed. In such a case, change the size and format of the file as required and re-upload.

d) Candidates should upload the scanned (digital) image of their Photograph, Signature, Left Thumb Impression and other relevant Certificates as per the process given below. The applicant should note that only **jpg or jpeg** formats are acceptable:

i) Photograph:

a) Photograph must be a recent passport size color photograph (not older than 03 weeks).
b) Make sure that the picture is in color, taken against a light-colored, preferably white background. Look straight at the camera with a relaxed face.
c) Dimensions of the image should be approximately 200X230 pixels. It will not be possible to accommodate larger images. Size of file should be between 50kb-80kb in jpg/jpeg format only.
d) If the size of the file is too large, then adjust the settings of the scanner such as the DPI resolution, number of colors etc., during the process of scanning. Minimum resolution should be 200 dpi.

i) Signature image:

a) The applicant has to sign on white paper with Black ink pen.
b) The signature must be of the applicant only and not of any other person. If at any stage the signature is not found to be matching with the candidate's actual signature, the applicant's candidature may be summarily rejected.
c) Please scan the signature area only and not the entire page.
d) Dimensions of the image should be approximately 140X60 pixels. Size of file should be between 50kb–80kb in jpg/jpeg format only.

ii) Left Thumb Impression:

a) The applicant has to put his/her left thumb impression on white paper with Black/Blue ink.
b) The Left Thumb Impression must be of the applicant only and not of any other person. If at any stage the left thumb impression is not found to be matching with the candidate's actual Left Thumb Impression, the applicant's candidature may be summarily rejected.
c) Please scan the Left Thumb Impression area only and not the entire page.
d) Size of file should be between 50kb–80kb in jpg/jpeg format only.

iii) Certificates:

a) Please scan the relevant certificates i.e. Essential Qualification and SC/ST/OBC-NCL/EWS/Disability/ ExSM, as applicable, which is issued by Competent Authority. Kindly make sure same is properly visible in the scanned file.

b) Size of file should be between 100kb–1000kb in jpg/jpeg/PDF format only.

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